



## Application for a Perpetual Interment Right (Burial)

*This application form should be completed by a consumer that seeks to acquire a perpetual interment right at a cemetery. Form approved by Cemeteries & Crematoria NSW under subsection 56(2) of the Cemeteries and Crematoria Act 2013.*

Reservation

Immediate Use (will also need to complete an Order for Interment Application Form)

### PART A: INTERMENT DETAILS

New Purchase (Reservation)  
New Purchase (Immediate Use)  
Open Reserved Grave  
Open Existing Grave (2<sup>nd</sup> Interment)

Other Details:

**Is the Applicant also the intended holder of the interment right?**

Yes

No

### PART B: APPLICANT DETAILS

Surname:

Name:

Title:

Address:

Phone Number:

E-mail:

Relationship to Deceased:

### PART C: INTENDED HOLDER/S OF INTERMENT RIGHT/S

#### Holder 1

Surname:

Name:

Title:

Address:

Phone Number:

E-mail:

#### Holder 2

Surname:

Name:

Title:

Address:

Phone Number:

E-mail:



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<b>PART D: NEXT OF KIN/SECONDARY CONTACT NOMINATED BY HOLDER OF INTERMENT RIGHT</b> <i>(Attach additional sheet to register more than one secondary contact)</i>		
Surname:	Name:	Title:
Address:		
Phone Number:	E-mail:	
Relationship to Holder of Interment:		

<b>PART E: INTERMENT DETAILS</b>		
<b>Name of person to be interred:</b>		
<b>Name of Deceased:</b>		
<b>Date of Birth:</b>	<b>Age:</b>	
<b>Date of Death:</b>	<b>Date of Funeral:</b>	
<b>Cemetery:</b>	<b>Row:</b>	
<b>Denomination:</b>	<b>Plot Number:</b>	
<b>Section:</b>		
<b>This site allows for:</b>	<b>Full body interments</b>	<b>Ash interments</b>
<p>This interment site allows for a maximum ..... Full body Interments          ..... Ash Interments</p> <p>Number of persons who may be interred .....</p> <p>Identity of person/s whose remains may be interred:</p> <p><b>OR</b></p> <p>Class of person/s (?) whose remains may be interred:</p> <p>Specify a person who may nominate the person/s whose remains may be interred:</p> <p><b>OR</b></p> <p>Specify the class of person who may nominate the person/s whose remains may be interred:</p>		



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### PART F: SIGNATURES

I acknowledge that all the terms and conditions of this interment right have been disclosed and explained to me:

**Signature 1:**

**Date:**

**Signature 2 (If required):**

**Date:**

### PART G: CONDITIONS

1. An interment right is a contract with the cemetery operator that allows interments to take place in a particular location in a cemetery. There is no entitlement to any real estate.
2. Dungog Shire Council ('Council') or the General Manager may, upon payment of the appropriate charge fixed by Council, issue Rights of Burial which shall be in or to the effect of the above form, giving exclusive right of burial in one or more specified allotments of the cemetery; but the Council may refuse, or may authorise the General Manager to refuse to issue Rights of Burial for more than one allotment to any one person if it is satisfied that an attempt is being made to create a monopoly or to deal in such Rights in the way of business.
3. Such Rights may be transferred or transmitted, and the Council shall record any transfer or transmission upon satisfactory proof of the right of the claimant to be regarded as the transferee or successor thereto.
4. Burials shall not be allowed in any allotment in respect of which a Right of Burial has been issued, unless the consent in writing of the then holder of the Right and the Right itself are produced (on request) to the Council.
5. No more than two (2) Interment Rights in a cemetery can be held for any individual person.
6. Interment rights issued to multiple applicants are held jointly. On the death of a joint holder of an Interment Right, it passes on to the remaining joint Interment holder/s
7. The Interment Right application fee does not include any extras, eg. Maintenance fee, interment site digging fees, administration fees.
8. An Interment Right can form part of a personal estate and can be bequeathed if not used.
9. Interment rights can be transferred, after consultation with the cemetery operator. Transfer of the interment right is only operative when an application is submitted along with the associated fee and processed by the cemetery operator.
10. Graves can be usually dug to a depth to accommodate two coffins. However occasionally due to rock or stability problems not evident prior to commencement of digging the grave, ground conditions may not allow for burial in an allocated plot. In these circumstances an alternate plot will be allocated.
11. The cemetery operator reserves the right to review and/or amend these Terms and Conditions, its holdings, interment sites and property within its cemeteries at any time, without notice to you.



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### ***Proof of identity***

Applicants must produce two original identification documents, one of which must provide photo identification. These may include a passport, license issued under Australian law (driver's licence or other government-issued licence), birth certificate/citizenship certificate, credit card, EFTPOS card, Medicare card, and membership to a registered club.

### ***Privacy declaration***

Information collected on this form will be held in accordance with the *Privacy and Personal Information Protection Act 1998*. Personal information is collected for the purpose of allowing Council to assess this application, and perform its function of providing cemetery/cremation services in accordance with the *Cemeteries and Crematoria Act 2013*. We will not collect any more information than is necessary to fulfil these functions. Except as necessary to carry out these functions, we will not disclose your personal information to anyone without your consent unless legally required to do so. This application will be reviewed by Council officers, and to the extent required pursuant to section 63 of the *Cemeteries and Crematoria Act 2013*, the personal information will be included in a register accessible by the public. Supply of the personal information is voluntary, however, if it is not provided Council will not be able to progress the application.

We will take all reasonable steps to protect the security of any personal information held, be it stored in electronic or hard copy format. You may request access to your personal information held by us, and may request that any errors in that information is corrected.

<b>Office Use Only</b>	
Interment Right	\$
1 <sup>st</sup> Interment	\$
2 <sup>nd</sup> Interment	\$
Proof of Identity Checked	Y/N
Date:	Total Fees Paid:
Receipt Number:	EF No.: